

THE RICE MARKETING BOARD FOR THE STATE OF NEW SOUTH WALES



CROP AUDITING POLICY

Version	Author	Date Approved by Board
2008-1	Andrew Reilly	24/6/2008
2017	Carol Chiswell	12/5/2017
2019-1	Review	18/6/2019

THE RICE MARKETING BOARD FOR THE STATE OF NEW SOUTH WALES

CROP AUDITING POLICY

Background

Under Section 56 of the *Rice Marketing Act 1983* (the Act), all rice grown in NSW is divested from the producers and becomes vested in and the property of the Rice Marketing Board for the State of New South Wales (the Board). Rice grown in NSW must be delivered to an Authorised Buyer pursuant to Section 51(1) of the Act.

The Board in discharging its obligations under the Act is required to audit the quantity of NSW grown rice to ensure that all rice has been delivered to an Authorised Buyer licensed by the Board.

Policy

The Board's policy is to approve a Crop Audit Plan annually. The Plan is prepared by the Board's Secretary, and describes the methods to be used to collect and analyse data. After Board approval, the Crop Audit will be undertaken by the Secretary as close to the conclusion of harvest as possible. The results of the Crop Audit will be reported to the Board.

The Crop Audit may include the following methods to audit:

- Obtaining data on a grower's yield, and comparing it to average yields for that variety for that region for that year;
- Obtaining data on seed sales and comparing it to a grower's yield;
- Using information provided by Authorised Buyers;
- Letters sent directly to growers;
- Declarations provided by growers;
- [Using digital or telemetric information](#); and
- Any additional data gathered by the Board that can be used in the assessment of total rice grown in NSW.

The Board will maintain the confidentiality of the information obtained during the crop audit and will adhere to the requirements of the Board's Privacy Policy and Codes of Conduct at all times. Information collected for these purposes is covered by the Board's Privacy Policy.

Further information

For further information concerning the Board's Crop Auditing Policy, please contact:

The Secretary
The Rice Marketing Board for the State of New South Wales
PO Box 151
LEETON NSW 2705
Telephone: (02) 6953 3200
Facsimile (02) 6953 7684
E-mail: secretary@rmbnsw.org.au

Document Approval and Control

a. Version

Reference	Details
File Name	Crop Auditing Policy
File location	RMB Policies\Crop Auditing\2019-1 Crop Auditing policy
Version	2019-1
Status	DRAFT

b. Revision and Review History

Version	Revision Date	Summary of Change	Author
2019	21/5/19	Add dot point allowing use of digital or telemetric information	Audit and Risk Committee

c. Document Approval

Board/Committee Approval	Date
Board	18/6/2019